

DAS Procurement Update

February, 2008

The Spot Light is On... Betty Hauger



Betty Hauger completed all of the requirements of the Advanced Purchasing Authority Program in March 2007. Determined to use this newly learned functionality, she set records by creating 283 bids in 1/3... so far. Change did not stop Betty, she embraced it. If there are issues to be solved, she asks questions until she understands the functionality behind the issue. Betty continues to attend any and all training offered and is an advocate of purchasing procedures and doing things right.

She is a credit to her department and a true procurement professional. Let's all raise our coffee mugs, double click our mouse, and say "Way to Go Betty".



Achieving Excellence... Jeanette Chupp, CPPO, CPPB, C.P.M.

Congratulations to Jeanette Chupp who recently received two purchasing certifications! In 2007, the DAS Procurement Services sponsored purchasing courses offered through the National Institute of Governmental Purchasing (NIGP). This organization utilizes the Universal Public Purchasing Certification Council (UPPCC) for certification testing and award processes. These purchasing courses were the recommended base study courses for the CPPB and CPPO Certifications. Certifications, in order of receipt include:

CPPB Certified Professional Public Buyer – November 16, 2007. This certification was awarded through the UPPCC, after passing a written test. The UPPCC informed Jeanette there are currently a total of 14 CPPB Certificate holders in the State of Iowa. Ken Paulsen, DAS Purchasing Agent also holds this certificate.

CPPO Certified Public Purchasing Officer—December 31, 2007. Awarded by UPPCC after passing a verbal test. The UPPCC has informed Jeanette she is currently the only CPPO certificate holder in the State of Iowa. *"I am very proud to have achieved these certifications, and I owe DAS my gratitude for the opportunity to take the NIGP Courses which led me to these certifications. The people I have met through this process are very supportive concerning the issues involved with public procurement."* Jeanette Chupp

Upcoming Events

**Purchasing Quarterly Meeting,
April 16th and 17th, Fort Dodge**

**Central Iowa Procurement ,
May 8th, Vocational Rehab**

Two New Employees on DAS Procurement Team

We are pleased to announce that DAS Procurement Services has hired two new purchasing agents, Ryan Roovaart and Laurie Hoing joined the DAS Procurement team in November.

Ryan Roovaart has worked as a purchasing agent for Goodrich Turbine Fuel Technologies and Hy-Vee Corporate. Ryan is a graduate of the University of Northern Iowa, and received his MBA at Drake University. Ryan received his Certified Purchasing Manager (C.P.M.) certification in December 2007. His first commodity assignment will be to assist with the growing number of construction bids. Ryan's private sector experience in buying food will be utilized as he transitions to this commodity. Ryan began work November 9th.

Laurie Hoing worked as a purchasing agent for the Iowa Department of Public Health. She also worked for the Iowa Veterans Home as an accounting clerk. Laurie received an undergraduate degree from Iowa State University and recently completed training in two NIGP classes. Laurie's assisting with the increasing number of requests for technology goods and services. Laurie brings to DAS the customer perspective and will be instrumental in helping us improve services for our customers. Laurie began work November 30.

New GSE Chief Operating Officer ... Ray Walton

We are pleased to announce that Ray Walton has joined General Services Enterprise (GSE) as Chief Operating Officer. Ray is a newcomer to DAS and began his new position December 3. He comes to DAS from General Growth Properties in Chicago. He has previous experience in state government, having worked for the Iowa Department of Economic Development for a couple of years. Ray has extensive experience in construction, real estate development, leasing, building maintenance, and financial/contract management. Please join us in welcoming Ray Walton to DAS.

Hotel/Motel/Bed & Breakfast Listing

The January 1, 2008 through December 31, 2008 Hotel/Motel/B&B Listing is now available at:

http://das.gse.iowa.gov/procurement/hotel_motel.html

This site lists hotels/ motels/beds and breakfasts in Iowa that have agreed to offer the state rate for employee travel. It also lists other amenities available. If you have any questions, please contact Pam Dickey at pam.dickey@iowa.gov, 515.281.6355.

Update to the TSB Web Site

You may now search the TSB posting web site for past bids posted to the site. Users previously printed their TSB posting for proof of compliance for the auditors. This new functionality to search for past postings saves time and a few trees. Thanks Pam Dickey for making this happen.
<http://www.iowalifechanging.com/business/tsb/tsbsearch.asp>

Green Products

DAS Procurement Services hosted the annual Iowa Procurement Professional's conference October 17, 2007 at the Botanical Center. Seventy purchasing professionals from state, city, and county governments and schools and universities attended.

The featured speaker was Scot Case, an international expert on responsible sourcing and a leader in "Green" buying. Scot recently joined TerraChoice Environmental Marketing. He is the former marketing director for Green Electronics Council, President of Responsible Sourcing Solutions, and former Director of Procurement Strategies for a New American Dream. A video presentation of Scot's green buying presentation is available at:

Segment One: <mms://video2.state.ia.us/das/2007/071017-green-purchasing-01.wmv>

Segment Two: <mms://video2.state.ia.us/das/2007/071017-green-purchasing-02.wmv>

Segment Three: <mms://video2.state.ia.us/das/2007/071017-green-purchasing-03.wmv>

Please watch for the new GSE web site for Greenbuyer information at:

<http://das.gse.iowa.gov/greenbuyer/index.html>

New Terms and Conditions for Bid Documents/ Purchase Orders/ Contracts

The State's terms and conditions for goods were recently updated by the Attorney General's office. These new terms and conditions should be used on all bid documents. When utilizing your delegated purchasing authority from DAS/Procurement, you must include these new terms and conditions on all bid documents. The previous terms and conditions do not provide the necessary protections for the State of Iowa and should not be used.

The new terms and conditions can be found at our website:

http://das.gse.iowa.gov/terms_goods.pdf

Training will be provided in the next few months on the new recommended bid and contract process. Contact Lois Schmitz for more detailed information. 515-242-6118 or lois.schmitz@iowa.gov

How's Our Service

It is our goal to provide Exceptional Customer Service. Use this link to report your experiences involving our staff, systems, and processes. [Procurement Services Survey](#)

Feedback Needed

We hope you have found this first edition of the DAS Procurement Update informative. We plan to publish *Update* quarterly. It will contain information about new contracts, . . . and other articles of interest. Please let us know if you would like a particular topic covered by contacting Pam Dickey at pam.dickey@iowa.gov, or Debbie O'Leary at debbie.oleary@iowa.gov